

## AHEC Meeting Minutes

Date: Thursday, August 21st, 2025, 8:00pm

### Attendees:

Mary

Katie

Daniel

Admir

Minutes: Yan

### Orientation Events Publicity:

- Issue: No final list of orientation events available. Daniel followed up with Events chair Rachel but no response.
- Plan: Admir will follow up again with ashdown-events. He'll make a simple graphic to post on the events board.
- Also remind the Events committee to reserve rooms for their events.
- Daniel reminds that Publicity should advertise them widely because GSC / OGE funding requires that. So the Events must finalize them as soon as possible.

### Name Tags:

- Issue: Current resident list may not contain some of the move-in residents.
- Confirmed: The list includes those who move in in September & early October, so it should be enough.
- Plan: Mary will send the list to David (Publicity chair) for printing. She'd also Slack Luke to buy the required magnets. She'll get the magnets back after printing. AHEC will assemble the name tags together rather than asking floor officers to do it.

### Welcome Packets:

- Issue: Discuss contents of the welcome packet and what to update on Ashdown website. Want to make physical handouts as few as possible.
- Plan: Welcome packet only contains welcome letters, orientation events schedule, and instructions for Slack & mailing lists.
- Details (committee info & staff list) will be only on the website. Mary will email Julie for the up-to-date list.
- All AHEC members will provide their photos and short bios to update on the website.

#### Housing and Community Affairs (HCA) Meeting:

- Issue: Daniel attended the HCA meeting and one topic is whether to share the amount of money received from the new central agency. This will increase transparency and amid concerns that overall funding for Ashdown has decreased.
- Discussion: The new funding agency gives a lump sum budget (no more per-event funding). Given Ashdown also has other funding resources, AHEC decided to withhold sharing of the detailed funding amount for now.
- Plan: Daniel will continue to monitor the discussions at HCA meetings.

#### Laundry Service Contract:

- Issue: Daniel learned from the HCA meeting that the current contract with CSC won't expire until 2029.
- Discussions: An undergrad residence is piloting a free laundry program. If it turns out to be successful, it could be extended to other residences. This reduces costs of residents, and also resolves the network issues with washing machines.
- Plan: No immediate actions needed.

#### Thirsty Ear Events:

- Issue: Need to finalize a meeting time for planning Thirsty Ear Events given the removal of draft beers.
- Plan: Scheduled for Aug 22 11:00–11:30 am, which works for Katie, Machael, and Naomi. Admir won't be able to attend.
- Mary will send an email immediately to confirm the slot.

#### Kitchen Renovations:

- Issue: Current status and installation of new ovens.
- Discussions: The renovation is complicated due to new gas lines and inspections. Next 2 weeks staff will be busy with move-ins, so there's likely to be no progress.
- Plan: AHEC will remind staff about the project on Sep 10 after move-in to ensure everything is done by this school year.

#### Orientation Dinners:

- Issue: Katie shared the sign-up status for new students orientation dinners. Only 3 signed up for the first dinner – may cancel if more people don't register.
- Plan: AHEC members will coordinate to ensure 1–2 AHEC members will show up at each dinner.