

## AHEC Meeting Minutes

Date: Tuesday, August 12th, 2025, 8:30pm

### Attendees:

Luke  
Yuki  
Stamatis  
Daniel  
Katie  
Rachel  
Megan

### Absentees:

Minutes: Xin

### Dorm event funding

- Luke learnt that there's more room for maneuver in the new funding structure.

### Orientation event

- Dance party or a larger karaoke event.
- Rachel suggested karaoke event might be more popular.
- The venue is to be determined, depending on the size of the event.
- The event is planned to take place on Friday or Saturday.
- Consider collaborating with the Thirsty Ear for the event.
- Only House Tax can be used to purchase alcoholic drink for the event. AHEC decided to purchase a fixed number of drink tickets and with House Tax and distribute them at the event.

### Budget planning

- Discussed alternative options about how to fund the brunches and the frequency of brunches.
- Katie suggested asking residents about which events they prefer.
- Allocated the budget for the orientation event, the budget for brunches, and emergency funds.
- Rachel will reach out to arrange the drinks.

### Kitchen cleanup

- Daniel updated that the kitchen cleanup happened on the weekend and shared photos of the kitchen after the cleanup.
- The cleanup went smoothly.
- Katie updated that Julie would ask a team to do a deep clean.

#### Publicizing the orientation event

- Daniel would send out the information once the dates and venues are confirmed.
- The welcome packet is being finalized.

#### Name tag magnets

- Katie suggested getting them printed and distributed to the floor officers, who would then put the magnets outside each apartment.
- Katie would get a list of resident names.