

AHEC Meeting Minutes

Date: Wednesday, April 23th, 2025, 8:30pm

Attendees:

Mary

Yuki

Luke

Katie

Yanina

Daniel

Minutes: Yan

Suggestion box:

- In Building 5, some residents report no hot water when it's cold outside – they need 30min to get warm water. Submitted to Atlas & called Facilities but nothing happened. Mary will mention it to Julie, but there's no email / name / room number in the suggestion box. Next Monday when Mary sends out the AHEC meeting notification, she'll mention "if you want us to follow up please leave your email".
- More healthy food from Coffee Hour & Brunch – last time 40% was sweet desserts. Will mention to the committees; can be alternating: some weeks more healthy, some weeks sweeter? Having "themes" is also a good idea, which SidPac is doing.
- Related: Some people report they have food poisoning at Brunch. Maybe let the committee be aware of this issue and let them put in the fridges etc.?
- More water fountains? Yanina mentioned there's still some in the kitchen.

Officer orientation on May 17:

- Yuki is collecting RSVP. 15 people signed up – the 3-hour window might stop someone from signing up; Yuki will send another email to clarify.
- Mary is going to make the slides – info sessions shorter (eg RFP part).
- Luke will take care of the food (he's the treasurer so Mary will be handling the RFP for him).
- Yuki will give the agenda on Friday. AHEC will meet up 10~15 min earlier to finalize every detail.

Bike auctions:

- Mary reached out to the bike officer; hasn't received a response yet.
- Mary reached out to Wentao and Wentao said the inventory committee does want to do this auction – maybe coordinate with him soon since summer break is coming.
- Mary will reach out again to the bike officer tomorrow morning.

Goodbye party on May 26: Maybe discuss next week.

Officer-related mailing list updates: Yuki sent emails to the mailing list officer and hopefully it should be done soon.

AHEC overseeing committees:

- Maybe it'd be good for AHEC to oversee the committees. For example, the coffee hour chair says the committee has too many officers but many of them are inactive. Some alternative arrangements – e.g., having 5 people and preparing bi-weekly & letting the remaining 5 to organize other smaller events – would be more efficient.
- It'd possibly be a good chance to chat with the committee chairs during the summer to find more efficient role assignments for the new semester.
- AHEC members will sign up in Slack channels to see who's overseeing which committee. Maybe Stam (absent today) for coffee hour?

Email moderation:

- Every email needs to be moderated by AHEC before sending out to a mailing list.
- AHEC members will take turns (one for 2 months) doing so, like the previous AHEC. Mary will do so until mid-July.
- Don't approve sales information; just keep group emails to events.

Room appointments / reservations: Yuki will take care of it & update to Google drive / calendar for now. Mary will design a schedule later for AHEC people to take turns.

More inventory at Ashdown: To make residents happier & more enjoyable. Mary will ask inventory committees to see what we already have and how much budget we have.

GSC meeting: Mary attended it last week. Not a lot of new things (basically the GSC funding allocation situation).

HCA meeting: Mary also attended it last week. Learned that the gym stuff need to be done by Mid-June – Katie says we can make that deadline. Also regarding HCA meetings: Mary will go to the GSC meeting as in the previous week; for HCA meetings it'd be good to assign to someone else (TBD).

Banana lounge during summer: They need some student volunteers to keep it running during the summer. Will send out sign up forms for residents to sign up.