AHEC Meeting Minutes

Date: Wednesday, July 17, 2024, 8:00pm

Attendees:

Hyein

Victor

Kenneth

Katharine

Ryan

Adam

Minutes: Yiming

Attendance Scribe Note Present, Late, Late (excused), Absent, Absent (excused)

[update] Suggestion box TBD

* Make humidifier a rental option
* Maintenance may not take it seriously.

[update] Open forum TBD

Tech team update Webmasters

Outside meetings TBD hca meeting

* Funding cut for hall council overall
* Smaller event fund will be cut 15-20%
* Banana lounge is doing well. Looking for volunteers
* Orientation funding got funded but coffee hour did not

[update] Key swap Ryan / Kenneth / Victor cc Rich and Julie

* Ryan got all the keys. Kenneth and Victor still need theirs.

[update] Exercise bike Heads of House

* No update, but will have a meeting about this.

[update] Wooden boards Heads of House

* No update.

[update] resident list Adam for slack and doortag

* Will ask for it this week.

[update] Officer list & website / Officer board Victor / Hyein "\*

* AHEC profile & photo update (Victor): Running list of people including the past or only have current people? Just have a running list
* David the staff will work on the officer board and be done by the end of July

[update] Orientation event prep Kenneth, AHEC "\*

* The event committee has applied to the next round.
* Cannot use GSC funding for Thirsty Ear. Quoted $600 for orientation.
* Cash bars might be the option to go with.
* Grad Junction might be able to help with funding, but since we

[update] GSC, GRCG funding + grad experience funding Kenneth reminder email

[update] Goal 1-1). Communication - slack Ryan officer

[update] Goal 1-2). Event publicizing method Kenneth, Adam

* Add events to the screen in the lobby
* Adam can check the screen status in the lobby, have not. Will do

[update] Updated email list system AHEC, HoH

* Will introduce the new unified system soon. A centralized system.

[update] Free item table AHEC, HoH

* remind people - poster - publicity committee
* No personal item

[update] Door tag Ryan

Anything else TBD

[Reminder] AHEC emails / Reservation of Hulsizer, etc. Yanina (during summer) "

* AHEC can access google calendar through ashdown gmail account and book it & general AHEC email
* Email approval will be done by any AHEC who finds first"

[Reminder] New merchandise policy + purchase Ryan

* August - design new volunteer cards / order new merchandise / competition

[Reminder] Inventory officer transition from Kenneth (after 24th) Kenneth

[Reminder] Door tag competition AHEC "

* Whiteboard: orientation & monthly theme-based, markers needed, vote(slack) => ask Floor officers when system is ready
* Name tag: separately / recent email list needed => Before new people arrive - Ryan made google form to submit designs, waiting for now"

[Reminder] Goal 1-3). Hobby club Ryan(slack)

* Start with 2~3 clubs that are popular: movie and badminton have been created
* No updates - after Sep. check again

[Reminder] Goal 2. Inter-dorm engagement Hyein "

* Ash 2 / Sidpac 2 and maybe scavenger hunt => team of residents from each dorm?
* No other updates - after the orientation event, check again for sports game "