AHEC Meeting Minutes

Date: Wednesday, April 24th, 2024, 8:00pm

Attendees:

Zheng

Deirdre

Katie

Victor

Wentao

Ryan

Yanina

Mingran

Shakul

Kenneth: absent but excused

Tzu-An: absent but excused

Hyein: late

Web team: late

Minutes: Bill

Approval of previous meeting minutes

Attendance

Suggestion Box/Open forum

* Broken elevator
* Merch purchase budget: 2.5 k ~3 k
	+ Who is responsible?
	+ What type of merch we want: T-shirt? Sweater?

[Check-in] Transition Plan

* Chair transition will happen next week
* External: Shakul ran the lottery
* Treasury: using coffee hour to transit

[Check-in] Transition logistics

Tech team update

* Creating Google form for every room reservation and will implement
* Web team will try to show up on the officer Assembly for a website demo

Officer training/social

* Finalize the social plan on Friday
* Wentao: food training
* Ryan: food ordering
* Zheng: slides
* Victor: get officers of the month
* Trophy for seniority plan
* Game: Zheng’s game? Poker? 24? Jumpy jams

OGE follow up

AHEC-SPEC meeting

* Will have a meeting between new AHEC and SPEC, after May

Treadmill broken

* Will talk to Julie

Swag policy and punch cards

Update officer list

Julie Infra Items

AHEC name, Ashdown motto

* AHEC retreat on May 11/12

Ice for the ice machine?

AV training

Reservable grills

Reserve the Hulsizer in perpetuity

* Will be booked only for Ashdown events for Ashdown residents

Consoles

[Check-in] Audit

[Check-in] March Madness

[Check-in] Meet swap

[Check-in] Exercise Bike

[Check-in] Will fund purchase

[Check-in] Inventory

[Check-in] Wooden boards

[Check-in] Lottery

Abolish attendance?

Anything else