AHEC Meeting Minutes

Date: Wednesday, February 28th, 2023, 8:00pm

Attendees:

Zheng

Deirdre

Katie

Wentao

Tzu-An

Yanina

Shakul

Allie

Minutes: Yiming

Suggestion Box/Open forum TBD

* Potential retreat dates: April 20th, 21st May 11th
* Both pianos need tuning, crafts lounge has 3 broken strings, highest BCD, the pedal squeaks, other one is unusable

[Discussion] Hiring Review Yanina

* March 19th is the last day to hold interviews
* Housing needs officer lists by sometime in April
* Need to finish hiring before April
* Finished updating the application form

[Discussion] Nomination Dinner Tzu-An Slides, email announcing dinner and rules, dinner options?

* Sent the email out
* Will order the caterer tonight. Will make sure there will be vegan options
* Using flyers, which is in the making
* Rejection must be after 24 hours
* Acceptance must be 24 hours before speech night.
* Nominations must be by name. Can nominate by email.

[Discussion] Will fund purchase Wentao/Shakul Does gym purchase need to be will fund?

* Inexpensive purchases, should be fine just to purchase them from the will fund.
* Coffee machine
* Ice machine
* Ramen bar

[Discussion] Lottery Shakul Lottery follow up, seniority points, referendum vs survey

* Set another 30 min meeting
* Probably not going to move forward with this, need to clarify (the email is unclear)

[Discussion] Avenues of communication TBD

* Need to let people in the building know what we are doing (gym maintenance), mounting frustration
* Maybe through 3 am anno

[Update] Calendar Tzu-An

* The calendar is improperly marked. Internal/External calendar use should be clarified to new officers/chairs

[Discussion] Tech team Zheng

* To-dos: Ticketing system, reservation system, login system, inventory system, seniority points system, database
* Hiring soon. Sent out strict deadlines. Fisher will design the officer interface. Two weeks by March 18th.
* Considering website migration

[Discussion] Council Representative Funding Wentao

* No one applied to this,
* Have food for AHEC.
* https://gsc.mit.edu/funding/departmental-funding/

Inspection

Anything else TBD

[Discussion] Flyer Review Zheng ( Still wip :( )