AHEC Meeting Minutes

Date: Wednesday, Apr 12th, 2023, 8:30pm

Attendees:

Akhilan

Xiaowei

Yanina

Adam

Katie

Wentao

Bill

Kim

Amogh

Tzu-An

Zheng

Minutes: Bill

[Update] Report back from any outside meetings

[Update] Check suggestion box for entries

* Buy more chairs in courtyard
* Use the screen in the first floor to display announcement
* Tune the piano
	+ Tzu-An will reach out to Julie

[Update] Open forum items

[Update] Adaptable officer board

[Update] Infrastructure issues

[Update] BBQ Grill

* Yanina will ask Shomik about cleaning BBQ grills and send BBQ info
* An inventory officer need to be assigned for checking and cleaning

[Update] Waste and composting

[Update] Officer of the month

[Update] Guest list email

[Update] Room posters

[Update] Collaboration with CoSI

[Update] Inactive officers

[Update] New bike pumps

[Update] Bike room light sign

[Update] Garden

* Yanina will talk to Kota about watering plants in computer rooms

[Update] Housing lottery

[Update] Event tracker

[Update] New resident FAQ page

[Update] Inventory

[Update] Computer room renovation

* Wentao and Amough will meet with Naomi

[Update] Key transfer

[Update] Door tags

[Update] Spring concert/alumni dinner

* Xiaowei will contact photographer
* Akhilan will follow up with John for room decorations
* Gifts for alumni and performers
* Need more performances

[Update] AHEC retreat

* Next weekend
* AHEC will prepare slides

[Update] Officer orientation/social

* This Sunday
* Coordinate with new AHEC members
* Xiaowei will contact photographer
* Akhilan send reminder emails
* Wentao and Yanina can help Akhilan to prepare trophies
* Wentao will prepare food

[Update] AHEC-chairs social

[Update] Card access for non-Ashdown officers

* Akhilan will add non-Ashdown officers to be AHEC guests to grant card access
* Adam will look into the request

[Update] MHH Application

* Kim will finish application and follow up

[Update] AHEC Handover

* Amogh & Kim are scheduling chats with successors

[Update] Ashdown flag

[Update] Temperature Task Force

[Update] Bike cleanout

* Send reminder email next week
* Tzu-An will check with Julie to clean items in bike storage

[Discussion] GSC committee assignment

[Discussion] Food at AHEC meetings

* Kim will prepare food

[Discussion] New name for AHEC 2022-23

[Discussion] Anything else