AHEC Meeting Minutes

Date: Wednesday, Mar 8th, 2023, 8:30pm

Attendees:

Xiaowei

Akhilan

Zheng

Adam

Katie

Wentao

Eric

Bill

Kim

Amogh

Shakul

Bunyamin

Tzu-An

Minutes: Bill

[Update] Report back from any outside meetings

* Form a working group with housing
* Campus safety council (Xiaowei will send out)
* Charging people for late/non the returning checkout items (Adam will check with Julie)
* Recruiting officers for compensation?
* Missing cards from front desk

[Update] Check suggestion box for entries

[Update] Open forum items

* Spring concert and alumni dinner
  + Adam will pay for the dinner and dessert
  + Set a day for the event (April 30th Sunday)
  + Arts officers to coordinate (visual arts/ poetry etc.)
* Renewable lease question
* Get rid of items in kitchen?
  + Check with Mike

[Update] Next funding cycle

[Update] Front desk system

[Update] Courtyard hammocks

[Update] Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.

[Update] Garden

[Update] Front desk fines

[Update] Website (lottery system, touchstone, mailing list etc.)

[Update] Inventory

[Update] Mailing list issue

[Update] Wellness survey

* Whiteboard survey
  + Reaching out to medical

[Update] Operations meeting

[Update] Bike room

[Update] Adaptable officer board

[Update] Infrastructure issues

[Update] Vacuum stickers

[Update] Automatic lights

[Update] Sustainability

[Update] Shelf behind front desk

[Update] Handover documents

[Update] Officer list

* Yanina will send Naomi an educated guess of continuing status officers since 2020

[Update] Officer of the month

[Update] Front desk TV

[Update] Computer room renovation

* Budget for the renovation
* Proposed furniture that we want
  + Amogh & Wentao will put together a list of furniture (including small furniture like bean bags & big furniture like tables)

[Update] Next housing lottery

[Update] Room posters

* Yanina will add a small QR code linking to the FAQ page
* Yanina will remove courtyard trash items on poster
* Yanina will send the poster to Julie

[Update] Event tracker

[Update] House tax increase

* Need to update with Naomi by Apr. 20th
* Need to prepare an excel sheet of planning
  + Xiaowei will prepare

[Update] Collaboration with CoSI

* Yanina & Xiaowei & Zheng & Wentao will go to the meeting on Saturday 5 pm

[Update] Temperature Task Force

[Update] New bike pumps

[Update] Door tags

* Adam is working with housing
* Need a list of new residents from last September

[Update] New resident FAQ page

* AHEC will add to the FAQ page

[Discussion] Updating House Manager on website

* Amogh will check

[Discussion] Vending machines in Thirsty Ear

* Fresh food vending machine
* Sounds good for a trial

[Discussion] Thirsty Ear

* Soft opening for officers now

[Discussion] New officer hiring

* Interviews for new officers
* Schedule a meeting afterwards (when2meet)

[Discussion] Officer orientation/social

* April 15th

[Discussion] AHEC-chairs social

* When2meet

[Discussion] Changing the lottery process

* Communication with Ashdown residents of the policy (you need to cancel your current lease first to find a new one in dorm)
* Create more transparency
* Amogh will ask for a calendar

[Discussion] AHEC transition plan

* April 23rd + dinner

[Discussion] Project prioritization

* Amogh & Wentao: computer room renovation
* Xiaowei & Akhilan: schedule mental wellness heath meeting for Ashdown
  + Want to have an officer for this
  + New AHEC can come up a name for the new position
  + Kim: outing trip as a regular event
  + Wil talk to Haochen

[Discussion] Food at AHEC meetings

* Xiaowei

[Discussion] New name for AHEC 2022-23

[Discussion] Anything else