AHEC Meeting Minutes

Date: Wednesday, Feb 1th, 2023, 8:30pm

Attendees:

Xiaowei

Yanina

Akhilan

Shakul

Katie

Bill

Maitreyi

Amogh

Wentao

Deirdre

Kim

Minutes: Bill

[Update] Report back from any outside meetings

* Officer board removal and new board will be put up

[Update] Check suggestion box for entries

* Google calendar to track all events (send email to advertise)
* Put calendar onto front desk TV

[Update] Open forum items

* Internet issue

[Update] Next funding cycle

* All good until June 1st

[Update] Front desk system

[Update] Courtyard hammocks

[Update] Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.

[Update] Garden

[Update] Front desk fines

[Update] Website (lottery system, touchstone, mailing list etc.)

[Update] Inventory

[Update] Mailing list issue

[Update] Wellness survey

[Update] Operations meeting

[Update] Bike room

[Update] Adaptable officer board

[Update] Infrastructure issues

[Update] Vacuum stickers

[Update] Automatic lights

[Update] Sustainability

[Update] Front lobby area upgrade

[Update] Shelf behind front desk

[Update] Handover documents

[Update] Officer of the month

[Update] Collaboration with CoSI

[Update] Computer room renovation

[Update] Next housing lottery

[Update] Room posters

[Update] Event tracker

[Update] House Manager welcome event

* Feb 26th Sunday 5pm – 6pm
* Need to order food about $150

[Update] House tax increase

* Ballot design (ask for template)
* Print out ballot

[Update] AHEC initiative tracker

* Kim and Amogh update tracker

[Update] Fun fund event

* People have signed up
* Xiaowei can help with reimbursement

[Update] AHEC elections

* Nomination dinner this Friday (Around 70 people)
* Election day snacks
* Will send out information slides
* Interview question
* Create a google sheet to schedule time for voting

[Update] New officer list

* Send info to Naomi

[Update] Temperature Task Force

[Update] New bike pumps

[Update] Door tags

* Will check with Ignacio

[Discussion] Project prioritization

[Discussion] New resident intro email

* Welcome packet for new residents?
* Add FaQ link to Flyer for new residents
* Shakul will create a page on website

[Discussion] Food at AHEC meetings

* Xiaowei

[Discussion] New name for AHEC 2022-23

[Discussion] Anything else

* Bar opening is close
* Need to remove room reservation for Helsizer room (Add a sentence in the room reservation page)
* New residents are not added into systems

Presided by: Akhilan

Meeting adjourned