AHEC Meeting Minutes

Date: Wednesday, January 11th, 2023, 8:30pm @ Crafts lounge

Attendees:

Katie

Deirdre

Akhilan

Bill

Kim

Yanina

Shakul

Minutes: Bill

[Update] Report back from any outside meetings

[Update] GSC Committee Attendance

* Follow-up email to GSC activity committee on Friday

[Update] Check suggestion box for entries

* Noise complaint: send another quiet hour email reminder from hoh
* Treadmill is broken
* Side gate is broken

[Update] Open forum items

* Akhilan add link to monthly email

[Discussion] Moving courtyard furniture

* Already fit in the closet

[Update] Next funding cycle

* Xiaowei will send out the form

[Update] SOLE financial training

* Xiaowei will attend

[Update] Front desk system

[Update] Courtyard hammocks

[Update] Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.

[Update] Garden

[Update] Front desk fines

[Update] Website (lottery system, touchstone, mailing list etc.)

[Update] Inventory

[Update] Wellness survey

[Update] Operations meeting

[Update] Bike room

[Update] Adaptable officer board

[Update] Infrastructure issues

* Already resolved

[Update] Vacuum stickers

[Update] Automatic lights

[Update] Sustainability

[Update] Front lobby area upgrade

[Update] Shelf behind front desk

[Update] Officer of the month

[Update] Computer room renovation

[Update] Officer incentives

[Update] Room posters

[Update] Collaboration with CoSI

* AHEC will meet with CoSI by filling out when2meet

[Update] Website content

[Update] Temperature Task Force

[Update] Fun fund event

* Approved
* Ignacio will create a poster, Kim will create signup sheet

[Update] Food pickup policy

* Resolved

[Discussion] AHEC elections

* Publicize election
	+ Kim will 1) email residents about timeline (Feb. 17, 23, 26), 2) set up a slack channel, 3) ask Ignacio for a poster
	+ Akhilan will check with brunch events if the election coincides

[Discussion] Next housing lottery

* Amogh will email housing contact (Nicole) ask about the internal lottery timeline

[Discussion] Room reservation policy

* Make sure the reservation is consistent
* Disable Fabyan room reservation

[Discussion] Meeting with Julie

* Schedule a time for a meeting

[Discussion] Handover documents

* Yanina will ask chairs to build up a document to explain roles of each committee

[Discussion] Event tracker

* Idea: build an event tracker
* Implementation: ask tech officer to create a one for internal use

[Discussion] AHEC initiative tracker

* Create a tracker in Google sheet

[Discussion] Funding cycle tracker

* Akhilan will add all funding deadlines into a google calendar

[Discussion] Officer hiring guide

* Guide for interviewing new officer candidates OR Base on admission team judgement
* Can add criteria for officers into the handover docuemnt

[Discussion] House tax increase

* Check other grad houses tax (7$ for Ashdown; 8$ for Sid Pac)
* Reach out to new AHEC about info

[Discussion] Project prioritization

[Discussion] Next AHEC meeting

[Discussion] Food at AHEC meetings

* Yanina

[Discussion] New name for AHEC 2022-23

[Discussion] Anything else

Presided by: Akhilan

Meeting adjourned