AHEC Meeting Minutes

Date: Wednesday, October 5th, 2022, 8:00pm @ Crafts lounge

Attendees:

Akhilan

Katie

Xiaowei

Adam

Shomik

Minutes: Shomik

[Update] Report back from any outside meetings

* Akhilan went to GSC General Council Meeting
	+ Complaints on funding
	+ Appeals process is done, cannot be changed
	+ New GSC Treasurer has enacted stricter policies
	+ Budget has not changed
		- Funding 10% less this cycle
		- How did they run out of money?
	+ Maybe do not recognize that some events are annual?

[Update] Check suggestion box for entries

* Nothing there

[Update] Open forum items

* Nothing there

[Update] Budget

* Xiaowei has finalized the budget for Fall
* Everything looks good, net change expected will be negative
* Communities will be underbudget, largely Fun Fund
	+ Last cycle, Fun Fund was not fully utilized
* HoH Coffee Hour
	+ $240 per week
* Cherry Pie Soc is asking if HoH can fund 1 Cherry Pie in October
	+ Adam will follow up
* AHEC meetings - $30 per meeting
* $1400 for 2 officer social / orientation
* Inventory $2k for general front deks inventory, vacuums, Hulsizer
	+ Xiaowei will send detailed breakdown to officers

[Update] GSC funding rejection for Halloween event

* Rejected appeal
	+ Because numbers across events were not consistent
	+ Adam is outraged and agitated – hasn’t been this agitated in years
	+ Lots of events are grad student-wise and may suffer
	+ Funding Board composed of 5ish people about funding decisions
	+ Adam will follow up
	+ Cross-dorm events should be from collaboration fund
	+ Very budget constrained this cycle?
* Most funding is from LEF, so ok
	+ Other 2 dorms didn’t get any GSC funding, did not apply to LEF
* Still in discussion about Halloween
* LEF only funding one event per cycle
	+ Received lots of applications so limited to 1 event per group
* Katie is on OGE funding committee
	+ SP applies to OGE for everything
* Other options
	+ Ok to have separate dorm events? To reduce overall attendance
	+ LEF needs to be open to all
	+ SP and Warehouse events can be closed
		- Akhilan will follow up
	+ HoH are all angry – collective action!

[Update] MindHandHeart application

* Mental Wellness event
	+ Puppies and Play Dough
		- The puppies will be alive
		- Both small and full-sized dogs will be present
		- The puppies will be smuggled in from Canada
			* Jk the MIT puppy lab
	+ Requested $2k
	+ Akhilan will submit application

[Update] Ongoing items

* Front desk system
	+ Fines?
		- How do fines work with the new system?
		- Inventory part of the system is the same
		- Only changed the package notification part
		- Check with webmaster about progress on lottery system
			* Touchstone login and seniority points
		- Increase the rate for late returns
			* And collect fines
			* Ask Denise and staff about collecting fines
			* Cash fines?
		- Reinstate fines, increased from before
			* Xiaowei will follow up with Denise and send email
* Ashdown clubs
	+ Haochen submitted clubs budget
	+ Send form so students can sign up for clubs
		- Follow-up email to remind people about form
* Adaptable officer board
	+ After officer hiring
* Room posters
	+ Waiting after alcohol policy finalized
	+ Policies revised later, so maybe leave off poster for now
	+ < 10 people alcohol is ok
	+ Take off alcohol part from poster
	+ Ignacio will start drafting updated poster
* Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.
	+ Xiaowei will send follow-up email
* Computer room renovations
	+ Dennis can source furniture items (sofas, tables, etc)
	+ Egg chairs! 🥚
	+ Budget first?
	+ SP paid for their own massage chair. We must be competitive
	+ Adam suggested stealing SidPac’s massage chair
* Courtyard Furniture
	+ Amogh will choose something for Dennis to buy
* Updating signage around Ashdown
	+ Don’t use music room during AHEC meetings
	+ Ignacio
* Website content
	+ Brunch chair updated
	+ Check with other chairs, Akhilan will send more specific instructions
* Food safety training watch party
	+ Wait until officer hired
* Virtual Ashdown tour
	+ Xiaowei will upload pictures now
* Ashdown wiki updating
	+ Akhilan will remind chairs. Brunch and Events have updated
* Trick or Treat initiative
	+ Printable doortags, people participating can pick up tag from front desk
	+ Coordinating by sending emails to residents
	+ Akhilan will make design and order doortags

[Update] New officer hiring

* Yanina to send email
	+ Schedule 1st round of interview

[Update] Fall lottery

* Closed Oct 2. All set
* Some people have gender allocated incorrectly
* Some people ignored gender assigned room
* Uneventful

[Update] Fun fund event

* Ask Kim next week

[Update] Officer incentives

* Amogh will check with SPEC

[Update] Kitchen inventory

* Xiaowei asked inventory officer
	+ Last time was before orientation events, everything in stock
	+ How often should she check things?

[Update] Expanding role of Operations chair

* Akhlian updated list of responsibilities
* Front desk, keys, etc.
* New hire should be aware of all responsibilities
* Akhilan will send email to potential candidates

[Discussion] Meeting with Julie

* Denise is leaving at end of October
	+ Julie will take over in November
	+ Overlap in October
* AHEC meet with Denise and Julie together
	+ 2 weeks from now
	+ MWF, arrives/leaves early

[Discussion] Officer attendance expectations

* Brunch and Coffee Hour chairs
	+ 1 unexcused absence allowed for Brunch
	+ 4 unexcused absences in 2 months are permitted
	+ Communicate expectations after 1 unexcused absence

[Discussion] Ashdown events survey

* Akhilan sent out survey recently
	+ 3 responses in 3 hours
* Events have been great so far! Thanks Events chairs!

[Discussion] AHEC member performance feedback

* Anonymous questionnaire
	+ When to send out?
	+ Need for questionnaire? Just have a roast session
	+ Constructure criticism

[Discussion] Project prioritization

* Academic related events
	+ Shark Tank in December
	+ PPT karaoke event
* Lots of events! Thanks Events Chairs!

[Discussion] Anything else

* HoH events
	+ Appetizer/dessert events in apartment
		- Nov 6 & 7 & 8, 6:30 – 8 PM
	+ Going away party for Denise
		- End of month
		- Cake
		- Card from dorm
* Fire alarms
	+ On Oct 1, 8AM - 4PM shift. 4 fire incidents (all food related)
		- All within the room
		- Send message to prevent people from burning their food

Presided by: Akhilan

Meeting adjourned