AHEC Meeting Minutes

Date: Wednesday, October 5th, 2022, 8:00pm @ Crafts lounge

Attendees:

Akhilan

Katie

Xiaowei

Adam

Shomik

Minutes: Shomik

[Update] Report back from any outside meetings

* Akhilan went to GSC General Council Meeting
  + Complaints on funding
  + Appeals process is done, cannot be changed
  + New GSC Treasurer has enacted stricter policies
  + Budget has not changed
    - Funding 10% less this cycle
    - How did they run out of money?
  + Maybe do not recognize that some events are annual?

[Update] Check suggestion box for entries

* Nothing there

[Update] Open forum items

* Nothing there

[Update] Budget

* Xiaowei has finalized the budget for Fall
* Everything looks good, net change expected will be negative
* Communities will be underbudget, largely Fun Fund
  + Last cycle, Fun Fund was not fully utilized
* HoH Coffee Hour
  + $240 per week
* Cherry Pie Soc is asking if HoH can fund 1 Cherry Pie in October
  + Adam will follow up
* AHEC meetings - $30 per meeting
* $1400 for 2 officer social / orientation
* Inventory $2k for general front deks inventory, vacuums, Hulsizer
  + Xiaowei will send detailed breakdown to officers

[Update] GSC funding rejection for Halloween event

* Rejected appeal
  + Because numbers across events were not consistent
  + Adam is outraged and agitated – hasn’t been this agitated in years
  + Lots of events are grad student-wise and may suffer
  + Funding Board composed of 5ish people about funding decisions
  + Adam will follow up
  + Cross-dorm events should be from collaboration fund
  + Very budget constrained this cycle?
* Most funding is from LEF, so ok
  + Other 2 dorms didn’t get any GSC funding, did not apply to LEF
* Still in discussion about Halloween
* LEF only funding one event per cycle
  + Received lots of applications so limited to 1 event per group
* Katie is on OGE funding committee
  + SP applies to OGE for everything
* Other options
  + Ok to have separate dorm events? To reduce overall attendance
  + LEF needs to be open to all
  + SP and Warehouse events can be closed
    - Akhilan will follow up
  + HoH are all angry – collective action!

[Update] MindHandHeart application

* Mental Wellness event
  + Puppies and Play Dough
    - The puppies will be alive
    - Both small and full-sized dogs will be present
    - The puppies will be smuggled in from Canada
      * Jk the MIT puppy lab
  + Requested $2k
  + Akhilan will submit application

[Update] Ongoing items

* Front desk system
  + Fines?
    - How do fines work with the new system?
    - Inventory part of the system is the same
    - Only changed the package notification part
    - Check with webmaster about progress on lottery system
      * Touchstone login and seniority points
    - Increase the rate for late returns
      * And collect fines
      * Ask Denise and staff about collecting fines
      * Cash fines?
    - Reinstate fines, increased from before
      * Xiaowei will follow up with Denise and send email
* Ashdown clubs
  + Haochen submitted clubs budget
  + Send form so students can sign up for clubs
    - Follow-up email to remind people about form
* Adaptable officer board
  + After officer hiring
* Room posters
  + Waiting after alcohol policy finalized
  + Policies revised later, so maybe leave off poster for now
  + < 10 people alcohol is ok
  + Take off alcohol part from poster
  + Ignacio will start drafting updated poster
* Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.
  + Xiaowei will send follow-up email
* Computer room renovations
  + Dennis can source furniture items (sofas, tables, etc)
  + Egg chairs! 🥚
  + Budget first?
  + SP paid for their own massage chair. We must be competitive
  + Adam suggested stealing SidPac’s massage chair
* Courtyard Furniture
  + Amogh will choose something for Dennis to buy
* Updating signage around Ashdown
  + Don’t use music room during AHEC meetings
  + Ignacio
* Website content
  + Brunch chair updated
  + Check with other chairs, Akhilan will send more specific instructions
* Food safety training watch party
  + Wait until officer hired
* Virtual Ashdown tour
  + Xiaowei will upload pictures now
* Ashdown wiki updating
  + Akhilan will remind chairs. Brunch and Events have updated
* Trick or Treat initiative
  + Printable doortags, people participating can pick up tag from front desk
  + Coordinating by sending emails to residents
  + Akhilan will make design and order doortags

[Update] New officer hiring

* Yanina to send email
  + Schedule 1st round of interview

[Update] Fall lottery

* Closed Oct 2. All set
* Some people have gender allocated incorrectly
* Some people ignored gender assigned room
* Uneventful

[Update] Fun fund event

* Ask Kim next week

[Update] Officer incentives

* Amogh will check with SPEC

[Update] Kitchen inventory

* Xiaowei asked inventory officer
  + Last time was before orientation events, everything in stock
  + How often should she check things?

[Update] Expanding role of Operations chair

* Akhlian updated list of responsibilities
* Front desk, keys, etc.
* New hire should be aware of all responsibilities
* Akhilan will send email to potential candidates

[Discussion] Meeting with Julie

* Denise is leaving at end of October
  + Julie will take over in November
  + Overlap in October
* AHEC meet with Denise and Julie together
  + 2 weeks from now
  + MWF, arrives/leaves early

[Discussion] Officer attendance expectations

* Brunch and Coffee Hour chairs
  + 1 unexcused absence allowed for Brunch
  + 4 unexcused absences in 2 months are permitted
  + Communicate expectations after 1 unexcused absence

[Discussion] Ashdown events survey

* Akhilan sent out survey recently
  + 3 responses in 3 hours
* Events have been great so far! Thanks Events chairs!

[Discussion] AHEC member performance feedback

* Anonymous questionnaire
  + When to send out?
  + Need for questionnaire? Just have a roast session
  + Constructure criticism

[Discussion] Project prioritization

* Academic related events
  + Shark Tank in December
  + PPT karaoke event
* Lots of events! Thanks Events Chairs!

[Discussion] Anything else

* HoH events
  + Appetizer/dessert events in apartment
    - Nov 6 & 7 & 8, 6:30 – 8 PM
  + Going away party for Denise
    - End of month
    - Cake
    - Card from dorm
* Fire alarms
  + On Oct 1, 8AM - 4PM shift. 4 fire incidents (all food related)
    - All within the room
    - Send message to prevent people from burning their food

Presided by: Akhilan

Meeting adjourned