AHEC Meeting Minutes

Date: Wednesday, June 29, 2022, 8:00pm @ Crafts

Attendees:

Adam

Narumi

Xiaowei

Amogh

Yanina

Akhilan

Shomik

Kim

Lisa

Minutes: Shomik

[Updates] Open forum

* Orientation
	+ Dates for orientation events
	+ Event registration for big events
	+ Licenses for dance parties
	+ Shared calendar and share with SidPac
	+ Add GSC event schedule
	+ Schedule before SidPac (before mid-July)
	+ Move dance party to different weekend

[Update] Orientation

* Unified schedule for all dorms
* GSC orientation draft schedule already sent out
* SidPac/Ashdown will have meeting before all dorm meeting
* AHEC – SPEC meeting in August
	+ Tell our schedule first
* Narumi will make spreadsheet with tentative dates

[Update] Budget for Orientation

* GSC funding report came back
* Speed friending fully funded
* Dessert night half funded
	+ Ashdown can cover the rest
	+ Can appeal? Ran out last year, very well-attended
		- Draws from cross-university dorms
* Dance Party
	+ $1k short of last year
	+ Alcohol? GSC doesn’t fund – comes from Ashdown
	+ Cash bar from Thirsty or Muddy. One drink free
	+ Alex check with Naomi about legit-ness
* Summer Robotics
* GSC orientation committee
	+ Xiaowei will check when meetings start

[Update] Report back from any outside meetings

* Hulsizer kitchen meeting
	+ Akhilan, Narumi, Lisa met with Denise
	+ power outlets trip regularly
		- Can upgrade
		- Update VGA cable
	+ Water pooling from sinks
		- Will check with John to take a look
	+ Insinkerators for back-kitchen sinks
	+ Equipment in kitchen
		- TE equipment – will check with Mike
	+ Hulsizer kitchen locked fridge
		- At the front desk
		- Could also keep it unlocked
	+ New appliances
		- Stove / oven
			* After space cleared
			* Has to be electric
		- Dishwasher
			* Is TE’s so can’t upgrade
			* No detergent
	+ Doors do not prop open. Look into getting new wedges
	+ Temperature issue. Turn off thermostat
	+ Hulsizer is open now
* Naomi and Nelson – grad dorm officer meeting
	+ Welcome back events for returning residents
		- Smile and nod
	+ Dorm leader training
		- Not very well-attended in the past
		- Try to attend if she organizes them
		- Anyone interested in helping organize?
		- Brainstorming to determine which issues are most pertinent
	+ Important documents
		- Forward to Ashdown officers

[Update] Thirsty Ear

* Cleaning TE space
	+ Ashdown in charge of cleaning in front of gate
	+ Looks cleaner now
* Close TE gate?
	+ Akhilan will check with Mike
* Reopening
	+ Need students who would staff
	+ Mark will get back to Adam
	+ Anyone who is interested – ask if they want to work there. Emphasize paid position
* Alex is on the TEEC, has been talking with Mike

[Update] GSC representation

* Yanina has gone once
	+ Hasn’t heard about further meetings
* Akhilan gets general meeting emails

[Update] Guest policy survey

* Yanina to fill out
* Send to residents? Maybe only officers

[Update] Joint events with CoSI

* Yanina discussing

[Update] Garden Waste

* All set

[Update] Broken vending

* May be fixed

[Update] Website related stuff

* DRUPAL
	+ Free, but takes long time to migrate. Functionality limited
* Other services
	+ Not free. Easy to migrate, functionality consistent
* Server
	+ No room for server. Use the Crafts closet
	+ Need power supply to prevent outages
	+ Ashdown money, $1k
* Separate meeting with Webmasters

[Update] Website access for communications officers

* Keep trying
* Email james (old webmaster)

[Update] Sustainability

* Reschedule meeting tomorrow

[Update] Printer issue

* No update

[Update] Setting up Ashdown subscriptions to Costco, Instacart, Netflix etc.

* No update

[Update] Computer room renovation

* Follow up

[Update] Seed packets and small pots for residents

* Kim ordered. Sitting in TE
* Set up during coffee hour

[Update] July 4 Brunch

* Call for volunteers
* Spreadsheet for all dorms
* Event at SidPac, funding from SP and Ashdown.
* Ashdown grills, prep in Hulsizer
* Send some Ashdown volunteers

[Update] Bird feeder

* Kim will give Xiaowei the link

[Update] Lights

* Better signage
* Yanina will ask Publicity to make bigger posters
* Motion senser or timer - ask Denise

[Update] Gym

* Follow up

[Update] Contraceptives in public restrooms

* Follow up with inventory officers. Chester
* Get from MIT Med

[Update] Sending out orientation slides

* Kim update her slides
* Akhilan will send

[Update] Handling grabbing-and-going at food events

* Alex chased after to participate
* Signage
* Publicity will create A1 poster of Alex’s face

[Update] Mental wellness events

* Follow up

[Update] Updating officer slack channel

* Xiaowei updated officer list on website
* To do

[Update] New furniture for Courtyard

* Returned
* Follow up about hammocks. Repair and replace

[Update] New Ashdown swag

* 2 boxes of hoodies in the lobby

[Discussion] Ashdown swag distribution

* Event to distribute, separate from officer social
* Come to AHEC meeting for distribution
* Akhilan to email Ashdown about redeeming swag

[Discussion] Poster approval stamp

* Unauthorized postering
* Stamp to approve poster? May be a lot of work
* Signage to prevent postering in common areas

Presided by: Akhilan

Meeting adjourned