AHEC Meeting Minutes

Date: Monday, May 17, 2021, 6:00pm @Zoom

Attendees:

Adam

Charvi

Ignacio

Katie

Xiaowei

Minutes: Jacqueline

[Update] Outside meetings

* GSC: nothing
* HCA: nothing
* Sustainability: will be this Thurs
* Activities: advertised intra-school game night, need to fill in open slots for summer events & talent show, considering giving out tickets to museum or Red Sox games

[Update] [Suggestion box](https://forms.gle/Bsgb64vTRSf48zwp7)

* Suggestion to have a coffee table, pause on this until inventory’s been settled

[Update] Clean up inventory and front desk

* Any day after 7 PM, Xiaowei to send out when2meet for scheduling

[Update] Music room piano

* Tested electronic piano & no music, Ignacio to contact resident who brought up issue

[Update] Reopening common spaces

* Policies drafted with capacity limits of each room, still need to decide scheduling system
	+ Xiaowei and Amogh to measure out capacity by space not occupied by furniture
	+ Could use Google Calendar for reservations, need to figure out group bookings

[Update] Aerobics room door not working

* Sent facilities request through Atlas, still waiting for response. Card reader for aerobics room is blue, so it might be locked by someone; Ignacio to forward request to Adam

[Update] Checking out items from front desk

* SidPac already allows blankets and guitars to be checked out, Ashdown can wait until after cleaning up inventory and updating website

[Update] New co-chairs

* Communities chair’s term is supposed to end soon, not opposed to continuing but also happy to step down for someone more interested. Not many officers currently
	+ Have existing officers cover for empty positions until Fall hiring, especially in committees whose main activities have been impacted by COVID
	+ Hold Communities-wide meeting to get to know officers and see if anyone’s interested in taking chair position
* New Brunch chair

[Update] Cost-sharing food event plan

* Table for next week for Tejas to give updates

[Update] Fixing policy links on website

* Xiaowei and Ignacio to continue working on this

[Update] Officer seniority points

* Tejas and Amogh working on this

[Update] Missing weights

* Add to purchase list for inventory

[Update] Garden policy

* Policy says garden officer will send out signup form for gardeners by seniority, how should we go about this?
	+ It’s been over a year since anyone’s had a plot, we can just send out inquiries for contact info of who’s interested in a plot now and what they’d like to grow
* Fence around garden broke, so rabbits have been getting in and eating everything; need residents to block off their own plots until garden officer can fix fence
* Hoses for garden are broken, Katie to order 2 new ones

[Discussion] Ashdown mailing list

* Resident asked to be removed from ashdown@mit.edu, but membership is required
* Can remove yourself from ashdown-talk and other lists through Moira, or through Ashdown website > Resources > Email Lists

[Discussion] Ashdown-wide doc to share moving info (Ashdown flea market)

* Trying to consolidate move-out sales on emails
* Ignacio to create Google spreadsheet for now

[Update] Ashdown masks

* Should gather & distribute remaining Ashdown masks, Ignacio to get keys to AHEC closet from Amanda

[Update] Budget planning

* Xiaowei preparing budget for summer & next year, need officers to estimate expenses

Presided by: Ignacio

Meeting adjourned