AHEC Meeting Minutes

Date: Wednesday, May 5, 2021, 9:00pm @Zoom

Attendees:

Adam

Amogh

Charvi

Ignacio

Katie

Tejas

Xiaowei

Minutes: Jacqueline

[Update] Outside meetings

* GSC: transition from old to new officers, looking for candidates to chair GSC Orientation committee
* HCA: nothing
* Activities: nothing
* Sustainability: nothing

[Update] [Suggestion box](https://forms.gle/Bsgb64vTRSf48zwp7)

* Resident requested being able to check out items from front desk
  + Generally, front desk staff is run by Housing and not AHEC
  + Might be okay since residents already interact with the front desk in giving out packages, but still good for AHEC to discuss & check with Denise
  + Old Ashdown website had a checkout system where residents could see what they’ve taken out, so AHEC just has to migrate that infrastructure to new website
  + Ignacio to contact Denise
* Electronic piano in music room not playing sound when switch is on
  + Purchased by AHEC, so would be AHEC’s responsibility (gym equipment is from MIT, so upkeep is MIT’s responsibility), could buy a new one
  + Xiaowei to contact inventory officer to buy a new one
* When might traditional piano be available?
  + Piano is in Crafts Lounge, so would need to go through a procedure with Housing to reopen common space, might be better to wait until Housing gives guidelines opening all common spaces rather than asking permission room by room
  + Also have interest in opening TV room; would need a room reservation system
  + Amogh to email Housing about procedure to open additional common spaces

[Update] Weight room scales

* Denise bought scales, Ignacio put them in 1st floor restrooms with note to not move them
* Need to regularly check their batteries

[Update] Ashdown-SidPac joint event

* Final event yesterday

[Update] Ashdown House roster

* Xiaowei and Amogh need to be added to the roster on Engage to get full access
* Xiaowei to email again, CC Adam

[Update] Website

* New webmaster won’t be in place until summer, previous webmaster is handling it now
* Previous webmaster can integrate room reservation systems with website, but can only do it in their spare time; currently reservation is done through an external link
* Webmaster also suggests moving website to a cloud-based server to make it easier to upgrade and less likely to go down during a power outage, would cost money
  + Xiaowei to ask if [Drupal](https://drupalcloud.mit.edu/) is fine

[Update] Cost-sharing food event

* Planning to have joint food and gardening event, but need grounds permission to plant in Ashdown courtyard
  + Don’t need grounds if they’re planted in pots instead of the direct soil
  + Tejas to check with Denise, Amogh to help coordinate with food options
* Worked with Flour for an event last October, could put together a list of places to eat in Cambridge

[Update] Laundry machine signage and issues

* Michael still contacting the company
* Long-term, should ask Denise and figure out how to handle future issues without having a student take on all the troubleshooting
  + Since Washlava is servicing all the dorms, could get MIT to step in and do something
  + Xiaowei to ask Denise when she’s back from holiday, CC HoH and AHEC

[Update] Officer hiring

* Haosheng took care of officer hiring until summer, just need chairs
  + Tejas to contact officers and ask who wants to be chair
* In Fall, will do internal hiring within Ashdown

[Update] Whiteboard in lobby

* Katie switched to a more lighthearted, general question about how the semester’s gone and got responses, might be nice to keep it up and just have simple questions
  + Whiteboard responses also led to HoH committing to get treats and snacks for rest of semester
* Like having whiteboard, but might change it out for one with a stand
  + Katie to take care of this

[Update] AHEC/HoH dinner

* People seemed to prefer waiting until more people are vaccinated

[Update] Community service with CSV & Oath Pizza

* Event passed

[Discussion] Goals & initiatives for 2021-2022

* Done

[Discussion] AHEC meeting time

* Try to aim to meet before 9 PM
* Ignacio to send out when2meet for scheduling

[Update] Sci+Art festival

* Event passed

[Update] Officer orientation

* Aim to have it before fall semester, around August; could have it May/June for new hires
* Tejas to take care of coordinating this and will give updates

[Update] AHEC & SPEC meeting

* No dates everyone could attend
* Amogh to send out another when2meet for next 2 weeks

[Update] Weight room/aerobic room cleaning supply

* Xiaowei talked to Operations committee to see if anyone can be assigned to this task, need to know if they’d need to purchase the supplies
* Xiaowei to ask Haosheng how former officer handled this

[Discussion] Weight room equipment maintenance

* Foam padding on weight room equipment is falling apart
* MIT originally purchased a lot of the gym equipment and is in charge of maintaining it, AHEC purchased some machines over the years since
* Amogh to contact Denise about this

[Discussion] Dumbbell missing from weight room

* Maybe someone took it to their room and forgot to return it
* Years ago, someone wrote a script to send personalized emails to residents telling them a weight is missing and asking them to return it; weight was returned
* Amogh to email residents

Presided by: Ignacio

Meeting adjourned